



LAKE CHARLES HARBOR AND TERMINAL DISTRICT

NOTICE

Special Board Meeting

DATE ISSUED: December 11, 2020

**TO: BOARD OF COMMISSIONERS
LAKE CHARLES HARBOR AND TERMINAL DISTRICT**

Carl J. Krielow, President
Thomas L. Lorenzi, Vice President
M. Keith Prudhomme, Secretary/Treasurer
Judy A. McCleary, Assistant Secretary/Treasurer
David J. Darbone, Commissioner
Dudley R. Dixon, Commissioner
Michael G. Eason, Commissioner

Lake Charles Harbor and Terminal District

DATE: December 21, 2020

TIME: 5:00 P.M.

PLACE: Board of Commissioners
Office Building
Port of Lake Charles
1611 West Sallier St.

PURPOSE: Special Board Meeting

In light of the current Public Health Emergency caused by Covid-19 and in accordance with Act 302 of the 2020 Regular Session of the legislature, commissioners may attend and participate in this Special Meeting via electronic means. The meeting is limited to matters critical to the continuation of the business of the Port of Lake Charles and such matters are not able to be postponed due to deadlines that cannot be delayed.

Capacity will be limited to **25** people. Should a member of the public wish to attend, but is unable to attend due to limited capacity, questions and comments may be submitted to the board and read aloud during the meeting. All questions and comments must include the name of the commenter or questioner and must be sent to comments@portlc.com either prior to or during the meeting.

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Contact Michelle Bolen (337) 493-3501 for more information.



LAKE CHARLES HARBOR AND TERMINAL DISTRICT

A G E N D A SPECIAL MEETING

Lake Charles Harbor and Terminal District
5:00 P.M., December 21, 2020

Board Room

1611 West Sallier St., Lake Charles, Louisiana

INVOCATION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT PROCEDURE

The Board encourages public comments and questions regarding all agenda items. Persons wishing to do so should complete a speaker's card, which is at the entrance to the Board Room. When speaking or asking a question on an agenda item, one should in addition to completing the card, come to the microphone, be recognized and provide your name, address, and phone number. Comments by individuals will be limited to three (3) minutes.

Agenda Items

Index

MINUTES

- Approval of the November 20, 2020 Regular Meeting Minutes. 1.

SUBMISSIONS

- Submission 2020 – 054 establishing the Regular Meetings of the Board of Commissioners of the Lake Charles Harbor and Terminal District for the calendar year 2021. 2.
- Submission 2020 – 055 authorizing the Executive Director to sign an amendment to the Project Partnership Agreement with the Corps of Engineers. 3.
- Submission 2020 – 056 accepting the proposal and entering into a contract with Alfred Palma, LLC for building repairs to Shed 100 at City Docks. 4.
- Submission 2020 – 057 accepting the proposal and entering into a contract with Alfred Palma, LLC for building repairs to Sheds 9 and 9A at City Docks. 5.

- Submission 2020 – 058 accepting the proposal and entering into a contract with Roofing Solutions, LLC for building repairs to Sheds 15 and 15B. 6.
- Submission 2020 – 059 accepting the proposal and entering into a contract with Alfred Palma, LLC for building repairs to Warehouses 1 – 7 at City Docks. 7.
- Submission 2020 – 060 approving revisions to the Port of Lake Charles Tariff No. 013. 8.
- Submission 2020 – 061 authorizing an Addendum Number Ten to Real Estate Lease Option Agreement with Lake Charles Methanol, LLC. 9.
- Submission 2020 – 062 approving the 2021 Operating, Non-Operating and Capital Budgets for the Lake Charles Harbor and Terminal District. 10.
- Submission 2020 – 063 ratifying action taken regarding Lake Charles Methanol District Services Agreement. 11.

COMMITTEE REPORTS

- Administration, Personnel and Audit Committee 12.
 - December 8, 2020
- Business, Intergovernmental and Environmental Committee 13.
 - December 21, 2020

BRIEFING NOTES

- November 2020 Financials Briefing Note 14.

DEPARTMENT REPORTS

- Administration/Finance/Security Monthly Report 15.
- Navigation Monthly Report 16.

- Operations Monthly Report 17.
- Cargo and Trade Development Monthly Report 18.
- Engineering, Maintenance, and Development Monthly Report 19.
- State Lobbyist Monthly Report 20.
- Other Matters which may properly come before the Board. 21.

EXECUTIVE SESSION

- An Executive Session and appropriate action in any of the following matters: 22.
 - Stacey A. Ryan, et al, vs no. 2014-004268 Calcasieu Parish Police Jury, LCHTD, et al -14th JDC, State of LA.
 - IFG Port Holding, LLC vs LCHTD – Case: 2:16-cv-00146 U S District Court, Western District of Louisiana, Lake Charles Division.
 - LCHTD vs IFG Port Holding, LLC – Case: 2:16-cv-00785 U S District Court, Western District of Louisiana, Lake Charles Division.
 - LCHTD vs Reynolds Metals Company – Case: 2:17-cv-01114 US District Court, Western District of Louisiana, Lake Charles Division.
 - Demand made on Terral River Service – Damage to Berth 6.