



# LAKE CHARLES HARBOR AND TERMINAL DISTRICT

## NOTICE

**Regular Board Meeting**

**DATE ISSUED: December 8, 2023**

**TO: BOARD OF COMMISSIONERS  
LAKE CHARLES HARBOR AND TERMINAL DISTRICT**

Thomas L. Lorenzi, President  
M. Keith Prudhomme, Vice President  
Kevin D. Guidry, Secretary/Treasurer  
Mary Jo Bayles, Assistant Secretary/Treasurer  
John M. Cradure, Commissioner  
Jonathan L. Johnson, Commissioner  
Carl J. Krielow, Commissioner

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Lake Charles Harbor and Terminal District

**DATE:** December 18, 2023

**TIME:** 5:00 P.M.

**PLACE:** Board of Commissioners  
Office Building  
Port of Lake Charles  
**1611 West Sallier St.**

**PURPOSE:** Regular Board Meeting

Should a member of the public wish to attend, but is unable to, questions and comments may be submitted to the Board and read aloud during the meeting. All questions and comments must include the name of the commenter or questioner and must be sent to [comments@portlc.com](mailto:comments@portlc.com) either prior to or during the meeting.

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OTHERS:

D. W. Jessen, Jr.	Bryan Beam
David Cruthirds	Brett Palmer
Bobby Hanks	John Peters
Chuck Stutes	David Perry
Niels Aalund	Albert Duplantis
Buck Leonards	Dan Morrish
Keith Duplechin	Gene Allspach
David Trent	Robert Howard
Vernon Meyer	Sean Duffy, Sr.
Howard Romero	Rick Cormier
Randall Theunissen	Harlen Duhon
Mayor Nic Hunter	Hillery Langley

Contact Michelle Bolen (337) 493-3501 for more information.



# LAKE CHARLES HARBOR AND TERMINAL DISTRICT

## AGENDA REGULAR MEETING

Lake Charles Harbor and Terminal District  
5:00 P.M., December 18, 2023

### Board Room

1611 West Sallier St., Lake Charles, Louisiana

### INVOCATION

### PLEDGE OF ALLEGIANCE

### PUBLIC COMMENT PROCEDURE

The Board encourages public comments and questions regarding all agenda items. Persons wishing to do so should complete a speaker's card, which is at the entrance to the Board Room. When speaking or asking a question on an agenda item, one should in addition to completing the card, come to the microphone, be recognized and provide your name, address, and phone number. Comments by individuals will be limited to three (3) minutes.

### Agenda Items

### Index

#### MINUTES

- Approval of the November 27, 2023 Regular Meeting Minutes. 1.

#### SUBMISSIONS

- Submission 2023 – 066 establishing the Regular Meetings of the Board of Commissioners of the Lake Charles Harbor and Terminal District for the calendar year of 2024. 2.
- Submission 2023 – 067 approving revisions to the Port of Lake Charles Tariff No. 013. 3.
- Submission 2023 – 068 approving the Executive Director's changes to the Lake Charles Harbor and Terminal District's Employee Handbook. 4.
- Submission 2023 – 069 authorizing the Executive Director to contract with Weiser Security Services to provide supplemental guard services at Port facilities. 5.

- Submission 2023 – 070 authorizing the Executive Director to purchase Construction Management, Field Technical and QA/QC services from River West Enterprises, Inc. for the construction of various capital projects for 2024. 6.
- Submission 2023 – 071 authorizing a Third Amendment to Ground Lease with Big Lake Fuels, LLC. 7.
- Submission 2023 – 072 approving the District’s 2024 Operating, Non-Operating and Capital Budget. 8.

**ITEMS PREVIOUSLY TABLED ON NOVEMBER 27<sup>th</sup>, 2023**

- Submission 2023-059 approving a stevedore license for Associated Terminals Pangea Logistics, LLC. – Changed to Submission 2023 - 073 9.

**BRIEFING NOTES**

- November 2023 Financials Briefing Note 10.
- FEMA/GOHSEP Briefing Note 11.

**DEPARTMENT REPORTS**

- Administration/Finance/Security Monthly Report 12.
- Navigation Monthly Report 13.
- Operations Monthly Report 14.
- Cargo and Trade Development Monthly Report 15.
- Engineering, Maintenance, and Development Monthly Report 16.
- State Lobbyist Monthly Report 17.
- Federal Lobbyist Monthly Report 18.
- Other Matters which may properly come before the Board. 19.

## **EXECUTIVE SESSION**

- An Executive Session and appropriate action in any of the following matters: 20.
  - IFG Port Holding, LLC vs LCHTD – Case: 2:16-cv-00146 U S District Court, Western District of Louisiana, Lake Charles Division.
  - Turning Basin Site Remediation – Dynamic Industries, Inc.