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# PORT OF LAKE CHARLES

## NOTICE

**Regular Board Meeting**

**DATE ISSUED: January 21, 2025**

TO: BOARD OF COMMISSIONERS  
LAKE CHARLES HARBOR AND TERMINAL DISTRICT

Kevin D. Guidry, President  
Mary Jo Bayles, Vice President  
John M. Cradure, Secretary/Treasurer  
Jonathan L. Johnson, Assistant Secretary/Treasurer  
Cheyenne Boudreaux, Commissioner  
Thomas L. Lorenzi, Commissioner  
Julie M. Miller, Commissioner

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Lake Charles Harbor and Terminal District

DATE: January 31, 2025

TIME: 2:00 P.M.

PLACE: Board of Commissioners  
Office Building  
Port of Lake Charles  
**1611 West Sallier St.**

PURPOSE: Regular Board Meeting

Should a member of the public wish to attend, but is unable to, questions and comments may be submitted to the Board and read aloud during the meeting. All questions and comments must include the name of the commenter or questioner and must be sent to [comments@portlc.com](mailto:comments@portlc.com) either prior to or during the meeting.

**Contact Michelle Bolen (337) 493-3501 for more information.**



# PORT OF LAKE CHARLES

## AGENDA REGULAR MEETING Lake Charles Harbor and Terminal District 2:00 P.M., January 31, 2025

### Board Room

1611 West Sallier St., Lake Charles, Louisiana

### INVOCATION

### PLEDGE OF ALLEGIANCE

### PUBLIC COMMENT PROCEDURE

The Board encourages public comments and questions regarding all agenda items. Persons wishing to do so should complete a speaker's card, which is at the entrance to the Board Room. When speaking or asking a question on an agenda item, one should in addition to completing the card, come to the microphone, be recognized and provide your name, address, and phone number. Comments by individuals will be limited to three (3) minutes.

### Agenda Items

### Index

### MINUTES

- Approval of the December 16, 2024 Regular Meeting Minutes and the December 20, 2024 Special Meeting Minutes. 1.

### SUBMISSIONS

- Submission 2025 – 001 authorizing the Executive Director to extend the agreement with Gallagher Insurance for an additional term of three years. 2.
- Submission 2025 – 002 authorizing the Executive Director to enter into a professional service agreement with T. Baker Smith for design services for the Port of Lake Charles City Docks Paving Rehabilitation project. 3.

## **BRIEFING NOTES**

- December 2024 Financials Briefing Note 4.
- FEMA/GOHSEP Briefing Note 5.

## **DEPARTMENT REPORTS**

- Administration/Finance/Security Monthly Report 6.
- Navigation Monthly Report 7.
- Operations Monthly Report 8.
- Cargo and Trade Development Monthly Report 9.
- Engineering, Maintenance, and Development Monthly Report 10.
- State Lobbyist Monthly Report 11.
- Federal Lobbyist Monthly Report 12.
- Other Matters which may properly come before the Board. 13.

## **EXECUTIVE SESSION**

- An Executive Session and appropriate action in any of the following matters: 14.
  - IFG Port Holding, LLC vs LCHTD – Case: 2:16-cv-00146 U S District Court, Western District of Louisiana, Lake Charles Division.
  - LCHTD vs. Terral/C&J Marine
  - LCHTD vs. DII 2023-3566G
  - DSV past due account – Collection Petition