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# PORT OF LAKE CHARLES

## N O T I C E

### Regular Board Meeting

DATE ISSUED: May 19, 2025

TO: BOARD OF COMMISSIONERS  
LAKE CHARLES HARBOR AND TERMINAL DISTRICT

Kevin D. Guidry, President  
Mary Jo Bayles, Vice President  
John M. Cradure, Secretary/Treasurer  
Jonathan L. Johnson, Assistant Secretary/Treasurer  
Cheyenne Boudreaux, Commissioner  
Thomas L. Lorenzi, Commissioner  
Julie M. Miller, Commissioner

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Lake Charles Harbor and Terminal District

DATE: May 29, 2025

TIME: 2:00 P.M.

PLACE: Board of Commissioners  
Office Building  
Port of Lake Charles  
**1611 West Sallier St.**

PURPOSE: Regular Board Meeting

Should a member of the public wish to attend, but is unable to, questions and comments may be submitted to the Board and read aloud during the meeting. All questions and comments must include the name of the commenter or questioner and must be sent to [comments@portlc.com](mailto:comments@portlc.com) either prior to or during the meeting.

**Contact Michelle Bolen (337) 493-3501 for more information.**

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# PORT OF LAKE CHARLES

## AGENDA REGULAR MEETING Lake Charles Harbor and Terminal District 2:00 P.M., May 29, 2025

### Board Room

1611 West Sallier St., Lake Charles, Louisiana

### INVOCATION

### PLEDGE OF ALLEGIANCE

### PUBLIC COMMENT PROCEDURE

The Board encourages public comments and questions regarding all agenda items. Persons wishing to do so should complete a speaker's card, which is at the entrance to the Board Room. When speaking or asking a question on an agenda item, one should in addition to completing the card, come to the microphone, be recognized and provide your name, address, and phone number. Comments by individuals will be limited to three (3) minutes.

### Agenda Items

### Index

### MINUTES

- Approval of the April 24, 2025 Regular Meeting Minutes. 1.

### SUBMISSIONS

- Submission 2025 – 019 accepting the lowest proposal received from Alfred Palma, LLC in the amount of \$236,707 plus a contingency of \$13,000 for a total of \$249,707 for the Administration Building 2nd Floor Build Out. 2.
- Submission 2025 – 020 accepting the lowest responsive bid of Keiland Construction, LLC in the amount of \$4,649,883 for the base bid plus a contingency of \$460,000 for a total of \$5,109,883 for the Berth 8 Fender Replacement at City Docks and to amend the 2025 capital budget. 3.

- Submission 2025 – 021 accepting the contract of Alfred Palma LLC as complete for the BT-1 Storage Expansion; Port Project No. CP22012, State Project No. H.011143. 4.
- Submission 2025 – 022 authorizing the Executive Director to execute all applicable documents to the United States Transportation Maritime Administration through the Port Infrastructure Development Program (PIDP) Grant for the Multi-Use Transloading Facility at City Docks. 5.
- Submission 2025 – 023 authorizing the Executive Director to enter into a Lease Termination Agreement and Cancellation of Recorded Lease with Big Lake Fuels, LLC and Proman USA, Inc. 6.

### **BRIEFING NOTES**

- April 2025 Financials Briefing Note 7.
- FEMA/GOHSEP Briefing Note 8.

### **DEPARTMENT REPORTS**

- Administration/Finance/Security Monthly Report 9.
- Navigation Monthly Report 10.
- Operations Monthly Report 11.
- Cargo and Trade Development Monthly Report 12.
- Engineering, Maintenance, and Development Monthly Report 13.
- State Lobbyist Monthly Report 14.
- Federal Lobbyist Monthly Report 15.
- Other Matters which may properly come before the Board. 16.

### **EXECUTIVE SESSION**

- An Executive Session and appropriate action in any of the following matters: 17.
  - IFG Port Holding, LLC vs LCHTD – Case: 2:16-cv-00146 U S District Court, Western District of Louisiana, Lake Charles Division.
  - LCHTD vs. Terral/C&J Marine
  - LCHTD vs. DII 2023-3566G