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# PORT OF LAKE CHARLES

## N O T I C E

**Regular Board Meeting**

**DATE ISSUED: June 16, 2025**

**TO: BOARD OF COMMISSIONERS  
LAKE CHARLES HARBOR AND TERMINAL DISTRICT**

Kevin D. Guidry, President  
Mary Jo Bayles, Vice President  
John M. Cradure, Secretary/Treasurer  
Jonathan L. Johnson, Assistant Secretary/Treasurer  
Cheyenne Boudreaux, Commissioner  
Thomas L. Lorenzi, Commissioner  
Julie M. Miller, Commissioner

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Lake Charles Harbor and Terminal District

**DATE:** June 26, 2025

**TIME:** 2:00 P.M.

**PLACE:** Board of Commissioners  
Office Building  
Port of Lake Charles  
**1611 West Sallier St.**

**PURPOSE:** Regular Board Meeting

Should a member of the public wish to attend, but is unable to, questions and comments may be submitted to the Board and read aloud during the meeting. All questions and comments must include the name of the commenter or questioner and must be sent to [comments@portlc.com](mailto:comments@portlc.com) either prior to or during the meeting.

**Contact Michelle Bolen (337) 493-3501 for more information.**

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# PORT OF LAKE CHARLES

## AGENDA REGULAR MEETING Lake Charles Harbor and Terminal District 2:00 P.M., June 26, 2025

### Board Room

1611 West Sallier St., Lake Charles, Louisiana

### INVOCATION

### PLEDGE OF ALLEGIANCE

### PUBLIC COMMENT PROCEDURE

The Board encourages public comments and questions regarding all agenda items. Persons wishing to do so should complete a speaker's card, which is at the entrance to the Board Room. When speaking or asking a question on an agenda item, one should in addition to completing the card, come to the microphone, be recognized and provide your name, address, and phone number. Comments by individuals will be limited to three (3) minutes.

### Agenda Items

### Index

### MINUTES

- Approval of the May 29, 2025 Regular Meeting Minutes. 1.

### SUBMISSIONS

- Submission 2025 – 024 approving the Board of Commissioners Election of Officers. 2.
- Submission 2025 – 025 authorizing the Executive Director to amend the professional services agreement and Resolution 2023-030 with Boos Navarre, LLC to include the scope of design review, manufacturing oversight, third party inspection, and commissioning oversight of the two (2) Portal Mounted Mobile Harbor Cranes for BT-1. 3.

- Submission 2025 – 026 authorizing the Executive Director to enter into a professional services agreement with CSRS, LLC for professional engineering services for the shoreline drainage improvements at BT-1. 4.
- Submission 2025 – 027 authorizing the Executive Director to enter into a professional services agreement Boos Navarre, LLC for design and study services for the switchgear upgrade and power distribution system at BT-1. 5.
- Submission 2025 – 028 receiving and accepting the audited financial statements for the year ended December 31, 2024. 6.
- Submission 2025 – 029 authorizing the Executive Director to enter into an amendment to the Agreements with Port Rail extending the term. 7.

### **BRIEFING NOTES**

- May 2025 Financials Briefing Note 8.
- FEMA/GOHSEP Briefing Note 9.

### **DEPARTMENT REPORTS**

- Administration/Finance/Security Monthly Report 10.
- Navigation Monthly Report 11.
- Operations Monthly Report 12.
- Cargo and Trade Development Monthly Report 13.
- Engineering, Maintenance, and Development Monthly Report 14.
- State Lobbyist Monthly Report 15.
- Federal Lobbyist Monthly Report 16.
- Other Matters which may properly come before the Board. 17.

### **EXECUTIVE SESSION**

- An Executive Session and appropriate action in any of the following matters: 18.
  - IFG Port Holding, LLC vs LCHTD – Case: 2:16-cv-00146 U S District Court, Western District of Louisiana, Lake Charles Division.
  - LCHTD vs. Terral/C&J Marine

➤ LCHTD vs. DII 2023-3566G