Minutes of the Special Meeting of the Board of Commissioners of the Lake Charles Harbor and Terminal District held at 2:00 P.M., Thursday, February 27, 2025 in the Boardroom of the Port of Lake Charles located at 1611 West Sallier St., Lake Charles, Louisiana.

In attendance and constituting a quorum, were:

Kevin D. Guidry, President

John M. Cradure, Secretary/Treasurer

Jonathan L. Johnson, Assistant Secretary/Treasurer

Cheyenne Boudreaux, Commissioner

Thomas L. Lorenzi, Commissioner

Julie M. Miller, Commissioner

Absent:

Mary Jo Bayles, Vice President

Also Present:

Richert Self, Executive Director

Jon Ringo, Executive Counsel

Cameron Landry, Director of Administration and Finance

Channing Hayden, Director of Navigation

Nick Pestello, Director of Engineering and Maintenance

Todd Henderson, Director of Operations

Michelle Bolen, Executive Administrative Assistant

Mr. Guidry called the meeting to order at 2:00 P.M.

Mr. Cradure gave the invocation. Mr. Boudreaux led the Board and audience in the Pledge of Allegiance.

Mr. Guidry made a statement reminding the public of the Port’s procedure for the public to address an agenda item to the Board.

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1. Approval of the January 31, 2025 Regular Meeting Minutes.

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Mr. Lorenzi offered a motion to approve the January 31, 2025 Regular Meeting Minutes. Mr. Johnson seconded the motion and it carried unanimously.

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2. Submission 2025 – 004 revising the established Regular Meeting dates of the Board of Commissioners of the Lake Charles Harbor and Terminal District for the calendar year of 2025.

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Mr. Johnson offered a motion to adopt Resolution 2025 – 004 to revise the established Regular Meeting dates of the Board of Commissioners of the Lake Charles Harbor and Terminal District for the calendar year of 2025. Ms. Miller seconded the motion and it carried unanimously.

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3. Submission 2025 – 005 authorizing the Executive Director to amend Resolution 2023-016, the professional services agreement with Moffatt & Nichol for an increase in the design service fee for the Industrial Canal Improvements project.

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Mr. Lorenzi offered a motion to adopt Resolution 2025 – 004 to authorize the Executive Director to amend Resolution 2023-016, the professional services agreement with Moffatt & Nichol for an increase in the design service fee for the Industrial Canal Improvements project. Mr. Boudreaux seconded the motion and it carried unanimously.

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4. Submission 2025 – 006 accepting the lowest responsive bid of Delta 360 to supply motor fuel.

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Mr. Cradure offered a motion to adopt Resolution 2025 – 006 to accept the lowest responsive bid of Delta 360 to supply motor fuel. Ms. Miller seconded the motion and it carried unanimously.

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5. Executive Director Quarterly Expenses Briefing Note.

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The Executive Director Quarterly Expenses Briefing Note was rendered to the Board and is on file in the Executive Offices.

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6. Disadvantaged Business Enterprise Goals Briefing Note.

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The Disadvantaged Business Enterprise Goals Briefing Note was rendered to the Board and is on file in the Executive Offices.

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7. January 2025 Financials Briefing Note.

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The January 2025 Financials Briefing Note was rendered to the Board and is on file in the Executive Offices.

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8. FEMA/GOHSEP Briefing Note.

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The FEMA/GOHSEP Briefing Note was rendered to the Board and is on file in the Executive Offices.

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9. Monthly Staff report from Director of Administration and Finance.

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The Director of Administration and Finance Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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10. Monthly Staff report from Director of Navigation.

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The Director of Navigation’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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11. Monthly Staff report from Director of Operations.

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The Director of Operations’ Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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12. Monthly Staff report from Director of Cargo and Trade Development.

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The Director of Cargo and Trade Development’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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13. Monthly Staff report from Director of Engineering, Maintenance and Development.

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The Director of Engineering, Maintenance and Development’s Staff Report was rendered to the Board and is on file in the Executive Offices.

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14. Monthly Staff report from the State Port Lobbyist.

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The State Lobbyist’s Monthly Staff report was rendered to the Board and is on file in the Executive Offices.

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15. Monthly Staff report from the Federal Port Lobbyist.

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The Federal Lobbyist’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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16. Other Matters which may properly come before the Board.

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There were no other matters to be discussed.

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17. Executive Session and appropriate action in any of the following matters:

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Mr. Guidry asked for a motion to enter into Executive Session. Mr. Johnson offered a motion to enter into Executive Session. Ms. Miller seconded the motion and it carried unanimously. The Board entered into Executive Session at 2:21 p.m. to discuss the items below.

* + IFG Port Holding, LLC vs LCHTD – Case: 2:16-cv-00146 U S District Court, Western District of Louisiana, Lake Charles Division.
  + LCHTD vs. Terral/C&J Marine
  + LCHTD vs. DII 2023-3566G
  + Farmers Rice Milling Company vs. LCHTD – Suit Number 25-0056

The Board returned to regular session at 2:59 p.m.

Mr. Guidry stated there was no action taken in Executive Session.

Mr. Guidry stated one item came out of Executive Session that needed to be acted upon by the Board. He asked for a motion. Mr. Johnson offered a motion to adopt Resolution 2025 – 007 to authorize the engagement of outside counsel to represent the District in the matter of Farmers Rice Milling Company, LLC vs. LCHTD and SLRF -- C-2025-56. Mr. Cradure seconded the motion and it carried unanimously.

There being no further business to come before the Board, Mr. Guidry asked for a motion to adjourn. Mr. Johnson offered a motion to adjourn. Ms. Miller seconded the motion and it carried unanimously. The meeting adjourned at 3:00 p.m.

All discussions held on the above items were recorded using the FTR Gold recording program.

Please note that when the votes are shown as unanimous, it is the policy of the Board that the President does not vote except in the event of a tie vote by the rest of the Board and/or unless otherwise indicated.

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KEVIN D. GUIDRY, President

ATTEST:

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JOHN M. CRADURE, Secretary/ Treasurer