Minutes of the Regular Meeting of the Board of Commissioners of the Lake Charles Harbor and Terminal District held at 2:00 P.M., Thursday, March 20, 2025 in the Boardroom of the Port of Lake Charles located at 1611 West Sallier St., Lake Charles, Louisiana.

In attendance and constituting a quorum, were:

Kevin D. Guidry, President

John M. Cradure, Secretary/Treasurer

Mary Jo Bayles, Vice President

Cheyenne Boudreaux, Commissioner

Thomas L. Lorenzi, Commissioner

Julie M. Miller, Commissioner

Absent:

Jonathan L. Johnson, Assistant Secretary/Treasurer

Also Present:

Richert Self, Executive Director

Jon Ringo, Executive Counsel

Cameron Landry, Director of Administration and Finance

Nick Pestello, Director of Engineering and Maintenance

Todd Henderson, Director of Operations

Therrance Chretien, Director of Cargo and Trade Development

Michelle Bolen, Executive Administrative Assistant

Mr. Guidry called the meeting to order at 2:00 P.M.

Mr. Cradure gave the invocation. Mr. Boudreaux led the Board and audience in the Pledge of Allegiance.

Mr. Guidry made a statement reminding the public of the Port’s procedure for the public to address an agenda item to the Board.

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1. Approval of the February 27, 2025 Special Meeting Minutes.

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Mr. Boudreaux offered a motion to approve the February 27, 2025 Special Meeting Minutes. Ms. Bayles seconded the motion and it carried unanimously.

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2. Submission 2025 – 008 authorizing the District to enter into a professional services agreement with Lanier & Associates Consulting Engineers, Inc. to perform a condition survey at Bulk Terminal No. 1.

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Mr. Lorenzi offered a motion to adopt Resolution 2025 – 008 to authorize the District to enter into a professional services agreement with Lanier & Associates Consulting Engineers, Inc. to perform a condition survey at Bulk Terminal No. 1. Ms. Miller seconded the motion and it carried unanimously.

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3. Submission 2025 – 009 accepting the lowest responsive bid of River City Hydraulics for the procurement of a new 2025 Bucher City Cat 5006 Sweeper for City Docks.

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Mr. Boudreaux offered a motion to adopt Resolution 2025 – 009 to accept the lowest responsive bid of River City Hydraulics for the procurement of a new 2025 Bucher City Cat 5006 Sweeper for City Docks. Mr. Lorenzi seconded the motion and it carried unanimously.

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4. Submission 2025 – 010 accepting the lowest responsive bid of Scott Equipment for the procurement of a new Self-Propelled Telescopic Boom Man Lift 1350SJP for BT-1.

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Ms. Miller offered a motion to adopt Resolution 2025 – 010 to accept the lowest responsive bid of Scott Equipment for the procurement of a new Self-Propelled Telescopic Boom Man Lift 1350SJP for BT-1. Mr. Cradure seconded the motion and it carried unanimously.

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5. Submission 2025 – 011 accepting the lowest responsive bid of State Machinery and Equipment Sales, LLC for the procurement of a new Hyundai HL980A Wheel Loader for BT-1.

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Mr. Lorenzi offered a motion to adopt Resolution 2025 – 011 to accept the lowest responsive bid of State Machinery and Equipment Sales, LLC for the procurement of a new Hyundai HL980A Wheel Loader for BT-1. Mr. Boudreaux seconded the motion and it carried unanimously.

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6. Submission 2025 – 012 accepting the lowest responsive bid of MPB Construction, LLC in the amount of $1,298,572 for the base bid plus a contingency of $250,000 for a total of $1,548,572 for the Water System Improvements Phase 1A at City Docks.

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Mr. Lorenzi offered a motion to adopt Resolution 2025 – 012 to accept the lowest responsive bid of MPB Construction, LLC in the amount of $1,298,572 for the base bid plus a contingency of $250,000 for a total of $1,548,572 for the Water System Improvements Phase 1A at City Docks. Ms. Bayles seconded the motion and it carried unanimously.

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7. Submission 2025 – 013 authorizing staff’s responses to the Louisiana Compliance Questionnaire.

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Mr. Boudreaux offered a motion to adopt Resolution 2025 – 013 to authorize staff’s responses to the Louisiana Compliance Questionnaire. Mr. Cradure seconded the motion and it carried unanimously.

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8. Submission 2025 – 014 amending a prior approval authorizing the issuance of not to exceed $40,000,000 Lake Charles Harbor and Terminal District Revenue Bonds, taxable or tax-exempt, in one or more series; authorizing the filing of an application with the State Bond commission, and providing for other matters related thereto.

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Ms. Miller offered a motion to adopt Resolution 2025 – 014 to amend a prior approval authorizing the issuance of not to exceed $40,000,000 Lake Charles Harbor and Terminal District Revenue Bonds, taxable or tax-exempt, in one or more series; authorizing the filing of an application with the State Bond commission, and providing for other matters related thereto. Ms. Bayles seconded the motion and it carried unanimously.

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9. February 2025 Financials Briefing Note.

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The February 2025 Financials Briefing Note was rendered to the Board and is on file in the Executive Offices.

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10. FEMA/GOHSEP Briefing Note.

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The FEMA/GOHSEP Briefing Note was rendered to the Board and is on file in the Executive Offices.

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11. Monthly Staff report from Director of Administration and Finance.

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The Director of Administration and Finance Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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12. Monthly Staff report from Director of Navigation.

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The Director of Navigation’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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13. Monthly Staff report from Director of Operations.

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The Director of Operations’ Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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14. Monthly Staff report from Director of Cargo and Trade Development.

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The Director of Cargo and Trade Development’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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15. Monthly Staff report from Director of Engineering, Maintenance and Development.

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The Director of Engineering, Maintenance and Development’s Staff Report was rendered to the Board and is on file in the Executive Offices.

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16. Monthly Staff report from the State Port Lobbyist.

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The State Lobbyist’s Monthly Staff report was rendered to the Board and is on file in the Executive Offices.

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17. Monthly Staff report from the Federal Port Lobbyist.

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The Federal Lobbyist’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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18. Other Matters which may properly come before the Board.

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There were no other matters to be discussed.

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19. Executive Session and appropriate action in any of the following matters:

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The Board did not enter into Executive Session.

* + IFG Port Holding, LLC vs LCHTD – Case: 2:16-cv-00146 U S District Court, Western District of Louisiana, Lake Charles Division.
  + LCHTD vs. Terral/C&J Marine
  + LCHTD vs. DII 2023-3566G
  + Farmers Rice Milling Company vs. LCHTD – Suit Number 25-0056

There being no further business to come before the Board, Mr. Guidry asked for a motion to adjourn. Ms. Miller offered a motion to adjourn. Ms. Bayles seconded the motion and it carried unanimously. The meeting adjourned at 2:19 p.m.

All discussions held on the above items were recorded using the FTR Gold recording program.

Please note that when the votes are shown as unanimous, it is the policy of the Board that the President does not vote except in the event of a tie vote by the rest of the Board and/or unless otherwise indicated.

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KEVIN D. GUIDRY, President

ATTEST:

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JOHN M. CRADURE, Secretary/ Treasurer