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# PORT OF LAKE CHARLES

## NOTICE

**Regular Board Meeting**

**DATE ISSUED: December 8, 2025**

TO: BOARD OF COMMISSIONERS  
LAKE CHARLES HARBOR AND TERMINAL DISTRICT

Kevin D. Guidry, President  
Mary Jo Bayles, Vice President  
John M. Cradure, Secretary/Treasurer  
Jonathan L. Johnson, Assistant Secretary/Treasurer  
Cheyenne Boudreaux, Commissioner  
Julie M. Miller, Commissioner  
Randy Oakley, Commissioner

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Lake Charles Harbor and Terminal District

DATE: December 18, 2025

TIME: 2:00 P.M.

PLACE: Board of Commissioners  
Office Building  
Port of Lake Charles  
**1611 West Sallier St.**

PURPOSE: Regular Board Meeting

Should a member of the public wish to attend, but is unable to, questions and comments may be submitted to the Board and read aloud during the meeting. All questions and comments must include the name of the commenter or questioner and must be sent to [comments@portlc.com](mailto:comments@portlc.com) either prior to or during the meeting.

**Contact Michelle Bolen (337) 493-3501 for more information.**



# PORT OF LAKE CHARLES

## AGENDA REGULAR MEETING Lake Charles Harbor and Terminal District 2:00 P.M., December 18, 2025

### Board Room

1611 West Sallier St., Lake Charles, Louisiana

### INVOCATION

### PLEDGE OF ALLEGIANCE

### PUBLIC COMMENT PROCEDURE

The Board encourages public comments and questions regarding all agenda items. Persons wishing to do so should complete a speaker's card, which is at the entrance to the Board Room. When speaking or asking a question on an agenda item, one should in addition to completing the card, come to the microphone, be recognized and provide your name, address, and phone number. Comments by individuals will be limited to three (3) minutes.

### Agenda Items

### Index

### MINUTES

- Approval of the November 20, 2025 Regular Meeting Minutes. 1.

### SUBMISSIONS

- Submission 2025 – 049 establishing the Regular Meetings of the Board of Commissioners of the Lake Charles Harbor and Terminal District for the calendar year of 2026. 2.
- Submission 2025 – 050 approving revisions to the Port of Lake Charles Tariff No. 013. 3.

- Submission 2025 – 051 approving revisions to the District’s Delegation of Authority. 4.
- Submission 2025 – 052 authorizing the Executive Director to purchase Construction Management, Field Technical and QA/QC services from River West Enterprises, Inc. for the construction of various capital projects for 2026. 5.
- Submission 2025 – 053 authorizing the Executive Director to extend the contract with Weiser Security Services to continue providing supplemental guard services at Port facilities. 6.
- Submission 2025 – 054 accepting the lowest responsive bid of Doggett Machinery Services for the procurement of a new John Deere 1050P Dozer for BT-1. 7.
- Submission 2025 – 055 appointing John LeBlanc to serve on the Board of Directors of Port Rail, Inc. 8.
- Submission 2025 – 056 approving revisions to the Employee Handbook. 9.
- Submission 2024 – 057 approving the District’s 2026 Operating, Non-Operating and Capital Budget. 10.

**BRIEFING NOTES**

- November 2025 Financials Briefing Note 11.
- FEMA/GOHSEP Briefing Note 12.

**DEPARTMENT REPORTS**

- Administration/Finance/Security Monthly Report 13.
- Navigation Monthly Report 14.
- Operations Monthly Report 15.
- Cargo and Trade Development Monthly Report 16.
- Engineering, Maintenance, and Development Monthly Report 17.
- State Lobbyist Monthly Report 18.

- Federal Lobbyist Monthly Report 19.
- Other Matters which may properly come before the Board. 20.

**EXECUTIVE SESSION**

21.

- An Executive Session and appropriate action in any of the following matters:
  - IFG Port Holding, LLC vs LCHTD – Case: 2:16-cv-00146 U S District Court, Western District of Louisiana, Lake Charles Division.
  - LCHTD vs. Terral/C&J Marine